



West Des Moines  
Leadership  
Academy

# West Des Moines Leadership Academy Application Form

## Personal Information

Full Name \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

ZIP Code \_\_\_\_\_

Home Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Portrait

## Additional Information

Employer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

ZIP Code \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Description \_\_\_\_\_

\_\_\_\_\_

Years in the West Des Moines area \_\_\_\_\_

## Biography

Please give a brief personal biography of approximately 250 words. Include personal, professional and charitable details as well as any other information that describes you. If selected for the Academy, this biography will be used on the official website and printed materials.

## Previous Employment

Briefly describe previous positions held (in the past 10 years).

## Current Employment

What do you consider your highest responsibility, skill, or career achievement to date?

Position/Title \_\_\_\_\_

What are your job responsibilities?

## Educational Background

Please list your educational background, including dates of attendance, institutions, field(s) of study, and degrees awarded. Please include any relevant professional institutes and training programs.

## Organizations and Activities

Please list the major civic, business, and professional activities in which you have participated during the last several years. Activities need not be limited to those in the West Des Moines area. For each activity, indicate the organization, approximate dates of membership, extent of your involvement including offices held, awards received, and/or special recognition given. If you have not been involved in such activities, please explain.

## Personal Perspectives

Why do you wish to become a member of the class?

How have you exhibited, or how do you intend to exhibit, leadership skills on an issue, problem or challenge in the West Des Moines area?

## Tuition and Attendance Commitment

By submitting this application, I agree that if selected to participate in the West Des Moines Leadership Academy class, I, my company or sponsoring organization, agree to pay the tuition, which is non-refundable. Tuition schedule is as follows:

	Institutional or Business	Qualified Non-Profit**
Chamber Member	\$1,200.00	\$800.00
Non-Member	\$1,400.00*	\$1,000.00*

**Tuition is due in full no later than Sunday, August 15, 2010.**

\*Non-Chamber members will receive a one-year individual membership to the West Des Moines Chamber of Commerce with their WDMMLA tuition.

\*\*Our definition of Non-Profit includes:

- Employees of religious organizations
- Agencies (United Way, Make a Wish, Variety Club, etc.)
- Youth organizations (sports, music, Boy/Girl Scouts, etc.)
- Volunteers (active citizens who may not be currently "employed," such as stay-at-home parents, retirees, etc.)

The success of the West Des Moines Leadership Academy experience depends upon the active participation of all class members. The curriculum consists of one meeting a month with dinner following, and a mandatory orientation session held in September from noon through 7:00 pm. Any prospective member who is unable to attend the September orientation will not be allowed to continue in the program.

Class participants are expected to attend all of the sessions. Anyone missing more than two sessions will not be allowed to graduate with the class. A limited number of make-up sessions will be made available. You may be removed from the class without tuition reimbursement at the Board's discretion for not complying with the attendance policy. I understand and agree to abide by the financial commitment and attendance requirements stated above.

Signature \_\_\_\_\_

## Voluntary Information

In order to assist the class selection committee in achieving its goal of selecting a diverse and balanced class, we invite you to complete the voluntary age range, race/ethnic group and gender information.

Age range:

- 23-29     30-39     40-49     50+

Race/Ethnic group:

- White     Black  
 Hispanic     American Indian/Alaskan Native  
 Asian/Pacific Islander

Gender:

- Male     Female

## Application Checklist

You may submit your application electronically with this PDF or via mail. In either case, include:

- This application completed in full  
 Two letters of recommendation

- Non-refundable application fee of \$25.00

You may mail your application and materials to:

West Des Moines Leadership Academy  
Class Selection Committee  
West Des Moines Chamber Office at City Hall  
4200 Mills Civic Parkway, PO Box 65320  
West Des Moines, Iowa 50265

Selection will be made on the basis of individual merit, with strong consideration given to the extent of community involvement, level and progression of career path, the content of the required two letters of recommendation, and composition of the class. Please answer each question completely, keeping in mind that selection is based on the information contained in this application. All applications are subject to confidential evaluation. Since the program has a limited number of participants, those not selected are strongly encouraged to apply in a subsequent year.